

Draft Minutes of Town Meeting Coordinating Committee Subcommittee 1
Thursday, August 12, 2010, First Floor Meeting Room, Town Hall

Attendance: Adrienne Terrizzi, Rob Crowner, Mary Streeter

1. Call to order: The meeting was called to order at 3:41 pm.

2. Discussion of research related to the potential use of Electronic Voting at Town Meeting

We discussed the list of information needed on our agenda and decided to start by seeking information on costs of materials and staff time for current Town Meeting voting procedures. We brainstormed a list of specific questions for staff. We decided to invite staff who currently work on cards, and who might work on e-voting to be part of the subcommittee. We will examine costly aspects of current and e-voting systems and compare similar items of each such as on-going staff time, consumable materials, such as cards and batteries, as well as start-up costs. We agreed to make decisions by consensus, or if consensus can't be achieved, a vote will be taken.

It became clear that we will need help with this research. Subcommittee 2 which will compare costs and features of available electronic voting systems currently has only one member. We will invite other Town Meeting members via listservs requesting assistance of a few folks for subcommittee tasks. Volunteers should email TMCC and/or attend our next meeting on August 24.

3. Brainstorm any other information needed

We listed additional information we may need such as calculating number of minutes spent on voting from a sample night at Annual Town Meeting. For electronic voting we added the cost or necessity of a screen and projector and training for current and new staff to the list on the agenda.

4. Assignments

Rob will write emails to Town Meeting members and selected town staff and forward to Mary to send out to listservs and staff.

5. Adjournment: The meeting was adjourned at 4:38pm.

Respectfully submitted,
Mary Streeter

Documents distributed at the meeting:
1. agenda